

Vacancy

Grants Officer

Your Tasks

Opportunity Scanning

- Identify, monitor, and disseminate funding opportunities aligned with ILL research priorities and staff interests.
- Cover national programmes (e.g. ANR, BMBF, UKRI, FFG) as well as European funding schemes.
- Develop and implement strategies to optimise funding success and portfolio diversification.
- Proposal Development
- Provide hands-on support in the preparation, drafting, and structuring of research proposals.
- Ensure full understanding and application of funding rules, eligibility criteria, and programme constraints to guarantee compliant and competitive submissions.
- Support ILL researchers in aligning proposals with funder priorities and stakeholder expectations.
- Assist with budgeting and costing, ensuring accuracy and adherence to funding requirements.
- Coordinate internal approvals and oversee the timely submission of proposals.
- Project Delivery and Institutional Relations
- Provide reliable administrative support and help address any challenges related to project progress or financial management.
- Support the successful implementation and follow-up of funded projects, including reporting, deliverable tracking, and coordination with partners.
- Develop and maintain constructive relationships with funding agencies (e.g. ANR, European Commission), supporting contract negotiation, amendments, and project setup, including consortium coordination and communication.

Qualifications / Experience

- Master's degree or higher in a scientific, technical, or project management discipline
- Previous experience in a similar role (2-3 years)
- Demonstrated experience in preparing and submitting national and/or EU funding proposals
- Good understanding of national funding schemes and/or Horizon Europe processes and terminology
- Confidence and ability to engage, communicate, and build relationships at all levels within an organisation
- Proven analytical, organisational, and project management skills
- Experience in an international research environment would be an asset
- Professional fluency in English, both spoken and written

We offer:

- ✓ **Quality of life** A hub for research and technology, the city of Grenoble is ideally located in the heart of the French Alps (just 3 hours from Paris/Provence by train, 1 hour from Lyon international airport and 1 ½ hours from Geneva). It is important for us that our staff achieve a healthy work-life balance. We therefore offer home working (under certain conditions), generous annual paid leave entitlement and a host of other benefits that you will discover when you arrive!
- ✓ **Prospects** We guarantee you a **permanent contract** in a multicultural scientific environment.

Benefits - We offer generous social benefits (expatriation allowance, excellent health cover), moving and relocation assistance (under certain conditions) and an annual productivity bonus. We also offer language courses for you and your partner and subsidies for the use of public transport and the staff canteen, as well as for holidays and a variety of cultural and sports activities. For more details, visit <https://www.ill.eu/careers/working-at-the-ill/employment-conditions>

How to apply:

https://www.ill-recruits.eu/module.php?module=applicant_register_cv_analyzer/applicant_register_cv_upload&sid=2231

Then why not take your next career step with us by applying online – preferably in English – via our career portal by **23/08/2026**, quoting **reference number 26/31**. Please note that all applicants are subject to administrative screening (background checks). For this post, medical fitness (including for work under ionizing radiation) is required. We are committed to equal opportunities and diversity and therefore welcome applications from all suitably qualified candidates

Con copia de la candidatura a: eures.franciasuizabeneLux@sepe.es

Indicando la referencia ILL **26/31**

Ayudas a la movilidad EURES



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