

## EXECUTIVE HOUSEKEEPER

**Employer:** [TERME OLIMIA D.D.](#) - Zdraviliška cesta 24, 3254 Podčetrtek (Slovenia)

### **JOB DESCRIPTION:**

- deputizing for the Head of Housekeeping,
- ensuring and monitoring the tidiness and cleanliness of accommodation units, wellness centers, and the surrounding grounds,
- planning the work and tasks of the housekeeping department,
- ordering materials, small inventory items, and fixed assets for the housekeeping unit,
- maintaining records and organizing inventory counts,
- communicating with apartment owners and tenants regarding maintenance, preparing maintenance plans, and coordinating work execution with the maintenance department,
- overseeing laundry operations,
- supervising landscaping and groundskeeping activities carried out by external contractors,
- monitoring adherence to work instructions and the code of ethics within the housekeeping department,
- organizing necessary training and professional development for the housekeeping department (both internally and with external providers),
- pursuing personal professional development and proposing innovations and improvements,
- staying up-to-date with trends and developments in the cleaning industry,
- adhering to workplace personal grooming and appearance standards,
- working in accordance with work instructions and the company's code of ethics,
- performing other duties as assigned by the supervisor.

### **REQUIREMENTS:**

- basic knowledge of two foreign languages (English, Italian, German)
- basic computer skills
- organizational skills
- 2 year experience and ability to lead a large team

### **WORKING CONDITIONS:**

- Salary: gross 2060,40€
- Temporary full-time work
- Work on the weekend and holidays.
- Starting date: as soon as possible

### **WHAT DO WE OFFER?**

- Accommodation is provided by the employer in shared staff accommodation near the workplace.
- Employees are provided with a daily hot meal during working hours
- Employees receive comprehensive onboarding and mandatory training, including occupational health and safety, fire safety, and job-specific training according to hotel standards.
- Travel expenses are reimbursed in accordance with Slovenian labour legislation and the employer's internal policies.
- Staff enjoy free access to selected thermal swimming pools and wellness facilities, as well as exclusive discounts on the employer's services, including accommodation, wellness, food and beverages, and other offers within the Terme Olimia Group.



This project is funded by  
the European Union



## **APPLICATION PROCEDUR**

Interested persons send CV in English to [info@hotelroskar.com](mailto:info@hotelroskar.com) *whith copy to* [pcpmixto.eures@sepe.es](mailto:pcpmixto.eures@sepe.es) quoting in the subject line of the email: ***Executive Housekeeper – Terme Olimia***

Application deadline: 22/08/2026.

## **AYUDAS EURES A LA MOVILIDAD LABORAL**

Infórmate de las ayudas económicas para acudir a la entrevista, y/o para el posterior traslado al país de destino si resultas contratado.

Requisitos y trámites a seguir en: Planes Específicos de Movilidad de EURES en los que participa España (Targeted Mobility Scheme - TMS)

<https://www.sepe.es/HomeSepe/Personas/encontrar-trabajo/empleo-europa/tu-primer-empleo-eures.html>

**Para más información contacta con el/la Consejero/a EURES de tu provincia:**

[https://www.sepe.es/contenidos/personas/encontrar\\_empleo/encontrar\\_empleo\\_europa/consejeros.html](https://www.sepe.es/contenidos/personas/encontrar_empleo/encontrar_empleo_europa/consejeros.html)



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