



EURES VACANCY FORM

COMPANY DETAILS /

Company Name	BUCKSWOOD SCHOOL	
Full postal address	Guestling, East Sussex, TN35 4LT	
Contact person (s)	Miss Marta Pascual / Mr Redsell	
Telephone	+44 1424 813 813	Mobile phone
Fax:		
E-mail:		
Web site:	www.buckswood.co.uk	
Activity	Education - Schools	
Tax or Social security number	VAT Number: 990361017	
Short description of company Buckswood in a British Independent Boarding School with 420 on school roll – (250 boarders) in the South East of England		

VACANCY DETAILS /

Job title/	HOUSE TUTOR / GOLF COACH AT PRIVATE SCHOOL
Number of posts/	1

Full job description/

We are now looking for House Tutor (House Master) who has not only a keen interest in sport but in Golf in particular. Twelve months ago the Buckswood Golf Academy was set up and is now going from strength to strength. We wish to employ someone who can carry this forward and enthuse the students to take up this sport.

You need to be a big brother to the students, be active in sport or drama or music - in fact be willing to join in any activity which is being run. You look after the pastoral care of the students and maintain routine and discipline within the Lodge House that you are assigned to.

You will work 6 days out of 7. You will work all half term holidays - so that you can go on trips with boarders who are unable to return home or are staying on campus to study. You will have all main school holidays off and are paid in equal amounts for 12 months of the year. Holiday is roughly 3 weeks at Christmas and Easter and 6 weeks in the Summer. As the new House Tutor /Golf you will be expected to plan and lead two international trips in the academic year.

You must work as part of our close team of House Staff who will help you to settle in. You must be able to ensure that our time table runs smoothly and contribute to the well being of the school and our students.

Job commencing 4th September 2013 to 30th June 2014

Over 18 only. Preferred with own transport due to our rural surroundings

Salary for graduate starts at £15,000.00 gpa with the ability to improve pay structure by showing initiative, willingness and hard work.

You will live in and have no utility or rent bills to pay. Your accommodation and food are all provided.

Send full CV with 2 previous employer references list of qualifications and achievements to date with a photo if possible and a covering letter.

REQUIREMENTS/

Skills/								
Experience needed/	NO		Up/		Up		More/	
Education/								
Languages skills/	(1 fluent/-5 basic/) 1 C2							
Certificates, Licenses,etc.../	Preferred with own transport due to our rural surroundings							
Other relevant information/								

WORKING CONDITIONS/

Salary/	Minimum: 12,000	Maximum: 15,000	Gross/	x	Net/	
Currency	GBP					
Bonuses:						

Job location/:	Guestling, Hastings - a small hamlet between Hastings on the south east coast of England and the ancient town of Rye. Beautiful - countryside with a myriad of leisure activities to chose from. Trains to London from Hastings take under 2 hours.		
Starting date/	Job commencing 4th September 2013 to 30th June 2014		
Permanent/temporary contract		End date if temporary/: Job commencing 4th September 2013 to 30th June 2014	
Full time/Part time job/			
Number of working hours per week/			
Shifts and work on days off/			
Employer provides/helps with/	You will live in and have no utility or rent bills to pay. Your accommodation and food are all provided.		
Other relevant information/			

HOW TO APPLY :

phone/		e-mail	X	Mail/		Fax		Others/
Documents required/	Send full CV with 2 previous employer references list of qualifications and achievements to date with a photo if possible and a covering letter.							
Language of documents to be submitted	English							
Where to send documents	wisdom@buckswood.co.uk							
Other application/recruitment arrangements/								
Closing date of job vacancy/								